

Record of officer decision

Decision title:	Gas Installation to Plot N4a
Date of decision:	8 June 2021
Decision maker:	Director for Economy and Place
Authority delegated for decision:	<p>Funding for this work will be covered under the following decision:</p> <p>A cabinet member decision taken on 15 August 2019 (Phase 5 budget for the HEZ infrastructure project) gives the Director of Economy and Place the authority to implement interventions relating to this work.</p> <p>The full report and decision notice (Enterprise Zone Capital Interventions Phase 5) can be found here http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?Id=6182</p>
Ward:	Dinedor Hill
Consultation:	Work falls under the Phase 5 budget for HEZ infrastructure (as above) which gives the Director of Economy and Place the authority to implement the decision, as confirmed by Governance. The tender process has been carried out in consultation with the commercial services team to ensure that contract procedure rules are followed correctly.
Decision made:	To award a contract to Total Utility Connections (TUC) Limited for the installation of gas to Plot N4a. The quoted cost for delivery of the works is £14,620.10. An additional £5,000 contingency needs to be included based on the risk analysis carried out by SMS plc (Enterprise Zone Utility Consultants). The total amount required to implement this decision is therefore £19,620.10.
Reasons for decision:	<p>The installation of gas to Plot N4a forms an essential part of preparing the land for sale and development.</p> <p>TUC Limited have been identified as the preferred supplier to carry out the work. The opportunity was advertised via open tender on pro-contract for a period of three weeks. Only one response was received from TUC Limited. The response has been evaluated by SMS plc (Enterprise Zone Utility Consultants) and the Council and is considered to provide value for money.</p>
Highlight any associated risks/finance/legal/quality considerations:	Project delivery will be overseen and signed off by the Enterprise Zone's Utility Consultants (SMS plc) to ensure timely delivery on budget. Work will be coordinated with other activities which are currently being delivered on Plot N4a.
Details of any alternative options considered and rejected:	The possibility of not carrying out the work has been considered. However, the sale of Plot N4a depends on the development of the required infrastructure (with installation of gas forming an essential component). The land at Plot N4a needs to be development ready before it can be sold, which in turn will help the Enterprise Zone to achieve its economic development and employment objectives.
Details of any declarations of interest made:	None

Signed

Date: 8 June 2021

Richard Ball
Director for Economy & Place